
Toppesfield and Gainsford End Parish Council Meeting

To be held on 1st September 2011 at 8pm

At Toppesfield Village Hall

1. Attendance and Apologies for absence
2. Open Session - opportunity for members of the Parish to address the Parish Council.
 - Village Plan Update
3. Approval of the previous minutes
4. Matters Arising from last meeting

To consider any matter arising from the minutes which do not appear elsewhere on the agenda.

- Recreational Equipment
5. Actions from previous meeting:
 - **Peter Moore to pass mobile phone to Dave or Margaret Dyson**
 - **Peter Moore to speak to Highways regarding articulated Lorries using Toppesfield Road.**
 - **Clare Condie to ask Paul Thompson to do a new map showing the revised footpath.**
 - **Kaaren Berry to contact Bulmer re play area costing and design.**
 - **Peter Moore to speak to other villages re their village plan objectives and how the parish councils have acted following publications. Also speak to Malcolm re expectations and how the V.P. group goes on after the publication of results.**
 - **Kaaren Berry to check with the insurance company if the allotments are covered under the existing policy.**
 - **Kaaren Berry to chase up RCCE for Oyster magazine – summer edition.**
 - **John Levick to follow up County Broadband information.**
 - **Clare Condie to contact Ridgewell regarding number of allotment plots.**
 - **Fran Laskowski to get quotes for signs for allotments.**
 - **Kaaren Berry to write to Ridgewell and Stambourne Clerks re Community Issues meeting dates.**
 - **Kaaren Berry to contact Barclays re change of address.**
 - **John Levick and Andrew Bull to look at raising income from adverts in the newsletter and seek competitive printing quotes.**
 - **Alan Collard to draft welcome pack information.**
 - **Kaaren Berry to contact BDC re ‘poo’ bags and bin for the allotments.**
 - **Kaaren Berry to speak to Dave Dyson re Polling Review.**
 - **John Levick to follow up on the Information of Freedom Act for website.**
 6. Planning Issues
 7. Transport / Highways Issues
 - Jubilee Oak Scheme.
 - Puddle opposite 2 Church Lane - update

8. Financial Accounts

- To receive the Clerk's Report indicating receipts and payments requiring approval.
- Barclays - progression re change of details.
- Charities.
- Lawn mower - receipt requested.
- Accounts - update.

9. Correspondence

10. Any Other Business

To consider any other business -

- Dick Ruggles Memorial Bench
- Village Flower Show
- Website - Parish Maps

11. Date of the next meeting

12. Close