

## Toppesfield and Gainsford End Parish Council

Agenda for meeting 12<sup>th</sup> May 2011 at 7.30pm at Toppesfield Village Hall

1. Attendance and Apologies for absence
2. Election of Chairman
3. Election of Vice-Chairman
4. Co-option
5. Membership of committees / Allocation of responsibilities
  - To decide the membership Committees
  - To elect Councillors to act as Parish Council representatives on the following:  
Charities, Tree Warden, Village Hall Committee
6. Minutes of the last meeting.
7. Matters arising from the minutes.
8. Planning Issues
9. Transport/Highways Issues
10. Financial Accounts
11. A.O.B
12. Close